

S-E-C-R-E-T

DD/S 58-1893

MEMORANDUM FOR: Comptroller

16 May 1958

✓ General Counsel  
Director of Communications  
Director of Logistics  
Director of Personnel  
Director of Security  
Director of Training  
Chief, Audit Staff  
Chief, Commercial Staff  
Chief, Management Staff

**SUBJECT** : Support Liaison with other United States Government Agencies

1. We are making a review of the extent, level, and character of support liaison conducted with other United States Government Agencies to:

- a. Insure the observance of proper security practices, and the avoidance of undesirable duplication of liaison.
- b. Ascertain that liaison is being conducted at proper levels and in accordance with existing agreements with other Agencies.
- c. Insure that there is proper internal coordination of liaison efforts, and that this Agency's interests as a whole are properly represented in support agreements.
- d. Provide for a directory of support liaison contact points.

2. In connection with this review it is requested that each of the addressees provide this Office, on or before 26 May 1958, on the attached format, with a current list of Agency personnel engaged in support liaison activities and the names of the individuals whom they contact in other United States Government Agencies. It would also be appreciated if you would list any chronic problems which your

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Office has encountered in connection with conducting liaison with other United States Government Agencies, and outline any suggestions or recommendations you may have for improving inter-agency support liaison relationships.



**H. GATES LLOYD**  
Acting Deputy Director  
(Support)

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**Attachment**

**Distribution:**

- 1 - Each Addressee
- 3 - DD/S

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Approved For Release 2005/03/15 : CIA-RDP62-00631R000200130029-6

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